

Times Centre for Media and Management Studies

10 Daryaganj, New Delhi 110 002



FOR OFFICE USE ONLY

APPLICATION FORM - 2017-18

POST GRADUATE DIPLOMA IN JOURNALISM - English (2017-18) - Times School of Journalism

IMPORTANT GUIDELINES

- 1. Use CAPITAL LETTERS ONLY while filling up the form.
2. All essays, transcripts, etc, must be printed and signed.
3. Attach only self-attested photocopies of your Class X, XII and Graduation mark sheets.
4. Affix one passport size photograph to this application form and another to the enclosed ADMIT CARD.
5. The school reserves the right to change/alter rules and regulations pertaining to admission, syllabus, and fees etc. as it may deem fit.
6. Right of admission to the school is reserved. The decision of the Principal on recommendation of the admission committee in the case of any dispute shall be final and binding. All disputes are subject to jurisdiction at Delhi.
7. Fees for this application form are non-refundable. Only those, whose fees and properly filled-up application form have been received, will be allowed to sit for the exam.
8. Admission will be confirmed only on full payment of the first instalment of fees by the due date, failing which the selection will stand cancelled automatically, without any further correspondence.
9. NO WITHDRAWAL OF FULL OR PARTLY-PAID FEES WILL BE ALLOWED UNDER ANY CIRCUMSTANCES. (Rules can be seen with the administrative officer on all working days.)
10. Entrance exam fee is Rs 750 only to be paid online or by DD/Pay Order in favour of --
"Times Centre for Media and Management Studies", payable at New Delhi. Cheques or cash are not accepted.

www.timesmediastudies.com & www.tcms.in
Tel: 91-11-23273514, 39843369 E-Mail: tsjadmissions@gmail.com

1. NAME (First) \_\_\_\_\_
(Middle) \_\_\_\_\_
(Last) \_\_\_\_\_

2. DATE OF BIRTH Date Month Year
[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

3. AGE (Years) \_\_\_\_\_ 4. SEX \_\_\_\_\_

5. MARITAL STATUS \_\_\_\_\_ 6. NATIONALITY \_\_\_\_\_

7. POSTAL ADDRESS \_\_\_\_\_
\_\_\_\_\_

PIN: \_\_\_\_\_

Paste your photograph
HERE and sign across



**13. ACADEMIC/NON-ACADEMIC DISTINCTIONS/AWARDS RECEIVED, IF ANY** \_\_\_\_\_

**14. EXTRA-CURRICULAR INTERESTS/ACHIEVEMENTS/POSITIONS OF RESPONSIBILITY HELD** \_\_\_\_\_

**15. WORK EXPERIENCE (INCLUDING PART-TIME & INTERNSHIPS), IF ANY**

FROM -- TO	EMPLOYER NAME/LOCATION	DESIGNATION/SALARY	NATURE OF WORK

**16. COMPUTER SKILLS - PLEASE TICK.** (Note: These skills are not prerequisites for admission)

	VERY COMPETENT	MODERATELY COMPETENT	NOT COMPETENT
MS WORD			
MS EXCEL			
WEB-DESIGN SOFTWARE (Please mention) _____			
PAGE-MAKING SOFTWARE (Please mention) _____			
VIDEO-EDITING SOFTWARE (Please mention) _____			

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**17. REGIONAL/FOREIGN (NON-ENGLISH) LANGUAGE SKILLS** (Please write your proficiency level in the boxes below by rating yourself on the following parameters: **A) Very Competent B) Average C) Not Competent**)

	READING	WRITING	SPEAKING
HINDI			
MOTHER TONGUE (Please mention) _____			
OTHER LANGUAGE (Please mention) _____			
OTHER LANGUAGE (Please mention) _____			

(Please Note: These language skills are not prerequisites for admission)

**18. REFERENCES**

A) ACADEMIC \_\_\_\_\_  
 (NAME) (DESIGNATION) (TELEPHONE)

B) PROFESSIONAL \_\_\_\_\_  
 (NAME) (DESIGNATION) (TELEPHONE)

**19. DO YOU SUFFER FROM ANY HEALTH IMPAIRMENT/DISABILITY? IF YES, PLEASE GIVE DETAILS**

\_\_\_\_\_

**20. DO YOU HAVE ANY RELATIVE(S) WORKING IN THE TIMES OF INDIA GROUP? IF YES, GIVE DETAILS**

\_\_\_\_\_  
 (NAME) (DESIGNATION) (DEPARTMENT)  
 \_\_\_\_\_  
 (RELATION) (LOCATION) (CONTACT NO. - if any)

**21. PLEASE RANK YOUR CHOICE OF SPECIALISATION IN ORDER OF PREFERENCE**

INDICATE **1, 2, 3 OR 4** IN THE SPACES BELOW:

	GENERAL NEWS	BUSINESS/APPLIED COMMUNICATION	SPORTS	ENTERTAINMENT AND LIFESTYLE
OPTION				

(Please Note: Specialisation modules for Business/Applied Communication will be conducted by Times School of Marketing and Management at Times School Of Journalism)

**22. HAS ANY OF YOUR WORK BEEN PUBLISHED OR BROADCAST? IF YES, PLEASE SPECIFY**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**23. DO YOU NEED PVT. SHARED ACCOMMODATION? PLEASE WRITE YES/NO \_\_\_\_\_**

**24. WHICH NEWSPAPERS, MAGAZINES, TV CHANNELS, WEBSITES, BLOGS, ETC, DO YOU READ/VIEW REGULARLY? PLEASE LIST THESE ALONG WITH THE TIME SPENT ON EACH ON A DAILY BASIS IN MINUTES (FREQUENCY).**

NEWSPAPER(S)/MAGAZINE(S)	FREQUENCY
TV PROGRAMME(S)	FREQUENCY
ONLINE SITE(S)/BLOG(S)	FREQUENCY

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**25. ARE YOU ACTIVE ON SOCIAL MEDIA? IF YES, PLEASE LIST THE SITES/APPS THAT YOU USE AND THE FREQUENCY OF USE EVERY DAY (IN MINUTES).**

SITES/APPS	FREQUENCY

**26. WHICH MEDIA PLATFORM INTERESTS YOU THE MOST? PLEASE GIVE YOUR RANKING BY MARKING THEM 1, 2 or 3 IN THE BOXES BELOW:**

	PRINT MEDIA	BROADCAST (TV)	NEW MEDIA (ONLINE)
PREFERENCE			

27. IN NOT MORE THAN 500 WORDS, PLEASE WRITE ON A A4-SIZE PAPER, YOUR OBJECTIVE IN PURSUING JOURNALISM AT TSJ AND WHY DO YOU THINK YOU WOULD BE GOOD AT IT? (Please attach this along with this form)

28. CHOICE OF CENTRE: Tick any ONE only

- May 6, 2017 (All Centres - including Delhi) \_\_\_\_\_ Choose one among the following only: Delhi-Bangalore-Kolkata-Chennai-Chandigarh-Hyderabad-Jaipur-Lucknow-Mumbai-Pune & Guwahati - (If there are inadequate number of candidates for Guwahati, then exam will be held in Kolkata.)
- May 21, 2017 (Delhi only)

I certify that I have read and understood all the Information & Guidelines provided in this application form. I further certify that the information given by me is complete and accurate to the best of my knowledge. Any wrong information given wilfully by me will render me liable for suitable disciplinary action, including cancellation of admission and being debarred from course.

Place \_\_\_\_\_ Date \_\_\_\_\_ (Candidate Signature) \_\_\_\_\_  
(Candidate Name) \_\_\_\_\_

**IMPORTANT: PLEASE GIVE DETAILS OF ENTRANCE EXAM FEES PAID BY DD/PAY ORDER OR ONLINE:**

1) DD/PAY ORDER OF RS. 750 DRAWN IN FAVOUR OF "TIMES CENTRE FOR MEDIA AND MANAGEMENT STUDIES", PAYABLE AT NEW DELHI.

DD/PO NUMBER: \_\_\_\_\_ DATE OF ISSUE: \_\_\_\_\_

DRAWN ON (BANK NAME): \_\_\_\_\_ BRANCH: \_\_\_\_\_

2) ONLINE PAYMENT OF RS 750

PAYMENT ID: \_\_\_\_\_ DATE OF PAYMENT \_\_\_\_\_

TRANSACTION ID: \_\_\_\_\_ BILLING NAME: \_\_\_\_\_

**PLEASE NOTE:** Only those, whose fees and properly filled-up application form have been received, will be allowed to sit for the exam. Keep photocopies of the filled up form and DD/Pay Order or print-out of Online Payment receipt for future reference. The Institute is not responsible for Postal/Bank delays. ADMIT CARDS will be dispatched by Speed Post/Courier and a scanned copy will also be mailed to the E-mail id given in the Application Form.

**CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

PLEASE TICK

DOCUMENTS

- 1. Application form & Admit Card, duly filled-up with PP-size photograph pasted and signed in the space provided.
- 2. Self-Attested photocopies of School/Graduation Certificates/Marksheets.
- 3. Single-page write-up as given in Point No. 27
- 4. DD/Pay Order of Rs 750 in favour of "Times Centre for Media and Management Studies", payable at New Delhi (if payment is made through DD/Pay Order).

Filled-up application form along with documents & DD/Pay Order must reach us by the last date given on our website. All applications should be addressed to:

**The Principal**  
**Times Centre for Media and Management Studies,**  
**10 Daryaganj, New Delhi 110 002**

